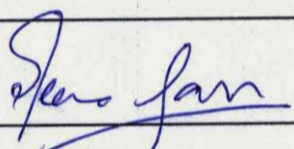
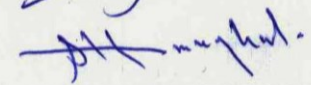
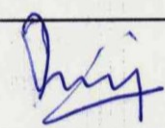
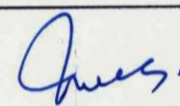
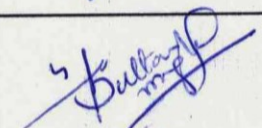
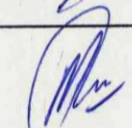
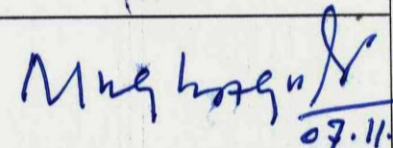
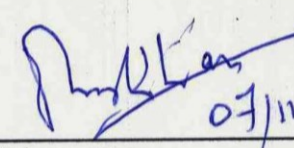
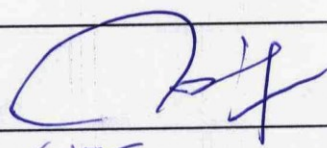
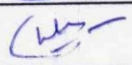
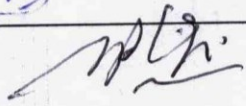
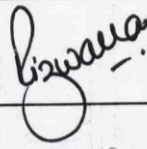


ATTENDANCE SHEET

ACADEMIC COUNCIL MEETING

Saturday, November 7, 2015 at 10:00 am
at Dr Kamal Ahmed Khan Auditorium, Greenwich University

Sr#	Name	Designation	Signature
1	Ms. Seema Mughal	Vice-Chancellor (Chairperson)	
2	Mr Saeed Kamal Mughal	Registrar	
3	Mr. Ihsan Husenbocus	Campus Director GUPMBC	
4	Gen ^o Mohammad Siddiq	President, Pak-Mauritius Friendship Association (Nominee of the Chancellor)	
5	Mr Sohail Yasin Suleman <i>Represented by Sajjad Khan</i>	Hon. Counselor of Mauritius, Karachi (Nominee of the Chancellor)	
6	Prof Dr Shair Sultan	Dean, Faculty of Management Sciences & Director Quality Enhancement Cell	
7	Prof Dr Dev Raj	Dean, Faculty of Social Science	
8	Prod Dr. A.Q. Mughal	Professor, Department of Economics and Finance	 07.11.15
9	Prof Dr Muhammad Yaqub Khan	Professor Emirates professor Emeritus	 07/11
10	Dr. Hironao Takahashi	Professor, Department of Economics and Finance	IN JAPAN PRESENTING PAPER

Sr#	Name	Designation	Signature
11	Prof Dr Syed Arshad Imam	Professor, Department of Business Administration	IN USA DOING POST DOC
12	Prof Dr A. Latif Tunio	Professor, Department of Mass Communication and Media Studies	OUT OF STATION
13	Prof Dr M. Qasim Soomro	Professor, Department of Mass Communication and Media Studies	PERSONAL ENGAGEMENTS
14	Prof Dr Hamadullah Kakepoto	Professor, Department of Humanities	BUSY WITH MOTHER ILLNESS
15	Prof Dr Muhammad Ishaque Madni	Professor, Department of Humanities	DUE TO ILLNESS HEART BY PASS
16	Dr. Bilal Ahmed	Head, Department of Economics & Finance	
17	Dr Akhlas Ahmed	Head, Department of Business Administration	
18	Mr Z.I. Saifi	Faculty Coordinator Acting Head, Department of Mass Communication and Media Studies	
19	Ms. Rizwana Amin Fodderwala	Head, Department of Humanities	
20	Prof. Dr Fida Ansari	Professor, Department of Economics and Finance	OUT OF STATION

Proceedings:

The meeting started with recitation from the Holy Quraan by Dr. Shair Sultan, Dean Faculty of Management Sciences.

Item No. 1: To confirm the minutes of last Academic Council Meeting held on May 16, 2015.

The Minutes of last Academic Council Meeting held on May 16, 2015, were read and confirmed by the members of the Academic Council.

Item No. 2: To peruse the Action Report on the Resolutions passed by the Academic Council in its last Meeting held on May 16, 2015

The action report was presented by Mr. Zafar Iqbal Saifi, Faculty Coordinator.

The Vice Chancellor appreciated the Mass Communication and Media Studies Department efforts towards running Greenwich University Web TV and Web Radio 24/7 successfully.

a. Case Studies:

Dr. Akhlas, Head, Department of Business Administration and Dr. Bilal, Head, Department of Economics & Finance, informed the Council that their respective departments have emphasized on the Case Studies and they have achieved the target of inclusion of 40% case studies as part of implementation of Modern Teaching Pedagogies.

However, The Vice Chancellor noted that foreign case studies are mostly being used. She suggested to the HoDs and the Deans to increasingly use local case studies which would provide more relevant perspective to the students

Deans and HoDs regular Meetings with Faculty

The Vice Chancellor observed that Deans and HoDs were not meeting their faculty members and neither paying surprise visits to their classes. She emphasized that Deans and HoDs should maintain a diary as per class schedule and meet the visiting faculty as well as permanent faculty regularly, class monitoring should be seamless and regular. Semester Report along with Faculty Performance Report should be maintained regularly. Dr. Shair Sultan added that an approved format of the same is already there and should be followed strictly by all HoDs and Deans.

b. Instructor's Manual:

The Vice Chancellor emphasized that the Deans and HoDs should ensure the submission of Instructor's Manual (Course Files) by their faculty members on time to keep record of teaching. The same record is required by all accreditation bodies and inspection committees.

c. Entrepreneurship Club

The Vice Chancellor inquired about the status of Entrepreneurship Club and strongly emphasized upon its immediate launching. She instructed Dr. Akhlas Ahmed to enable the same using the umbrella of GRDC & ORIC.

d. NACTE Accreditation

The Vice Chancellor showed her dissatisfaction over the matter of NACTE and displeasure to the Dr.Dev Raj, Dean, Faculty of Social Sciences & Humanities on not showing any performance regarding Accreditation of B.Ed & M.Ed programs from National Council for Teacher Education (NACTE). She noted that the task was assigned to him almost six months ago but no progress had been made so far. She further added that Ms. Uzma Shakoor (042-9923249) from NACTE had been calling to acquire updates. The Vice Chancellor instructed the Dean, Faculty of Social Sciences & Humanities, to submit filled in Proformae of NACTE documentation within one week to the Vice Chancellor's office for approval.

e. Status of Makeup / Cancellation of Classes

The Vice Chancellor advised the Deans and the HoDs to put up a detailed status of the Make-up and Cancellation of classes of their respective faculty members within one week.

Dr. Shair Sultan added that an automated system namely GURMS which records Make-Up, Cancellation, Late Start, Early End, Course Topic Covered, Quiz, Assignment and Presentations has been developed and all HoDs were trained to use the same two semesters ago. However, it was noted that none of the them was using the automated system. The Vice Chancellor instructed that a memo should be issued to all for its implementation and usage and, if required, once again a training workshop should be organized

Item No. 3: To consider and approve in more Specialization i.e Healthcare Services and Pharma Management and Hotel Management

A brief presentation was given by Prof. Dr. Shair Sultan, Dean, Faculty of Management Sciences, **(Annex-A)**

- The program was unanimously approved by the Council. The Vice Chancellor suggested that the Dean should develop a committee of medical practitioners and owners of the hospitals to give suggestions on Course Content and Curriculum on regular basis. The Vice Chancellor also inquired from the Dean as to whether the resources required to offer the program, faculty members and other related matters have been finalized, If so, the program is approved to be announced in upcoming admission campaign for intake.

Item No. 4: To discuss the 11th Convocation of Greenwich University scheduled in December 2015

A brief presentation on 11th Convocation of Greenwich University was given by *Mr. Mian Muhammad Afzal, Head Corporate Services and Placement. (Annex-B)*
Its salient features are as follows:

- This would be the 11th Convocation of the University
- The mega event of the University
- For the first time the University would award M.Phil. / PhD Degrees
- There are 190 Undergraduate, 140 Graduate, 08 M.Phil. & 03 PhD Degrees to be granted in this convocation.

The Council appreciated the presentation and approved that Convocation would be held on 29th of December 2015.

Dr. Shair Sultan, Dean Faculty of Management Sciences highlighted the role of Information Technology Department in enabling automation, authentication, requisites and seating management of participants and their security should be elaborated. He further reported the Council that role of Media Studies Department is essential and can be more useful if Media Studies spreads their content on social sites and air the same on Web TV & Web Radio. It is noted that the Convocation Portal (Automated Graduate & Requisites Management System) was not being used by Mr. Muneer Khan and other Designated Staff for the Convocation Tasks. The Vice Chancellor suggested that the

Automated Systems should be used as they make life easier, Mr. Muneer Khan should let anyone with awareness of computer data entry to perform the required jobs.

Item No. 5: To consider the following Greenwich University Pakistan Mauritius Branch Campus (GUPMBC) matters:

- (1) To consider and approve the Admission Policy for various Disciplines offered at the GUPMBC.
- (2) To consider and approve Marketing Plan for Admissions to GUPMBC
- (3) To consider and approve the Physical Education Program to be offered at GUPMBC
- (4) To consider and approve the Structure and Set-up of the GUPMBC,
- (5) To consider and approve the Budget of GUPMBC.
- (6) To peruse the Report of Inauguration of the GUPMBC performed by Her Excellency Dr. Ameenah Gurib-Fakim, President Republic of Mauritius, on 19th September 2015.
- (6) To peruse the Report of Special Convocation held on 19th September 2015.

Due to the absence of Mr. Ihsan Hussenbocus, Campus Director Item 5 (1 to 5) was deferred.

In the absence of campus director, the Vice Chancellor informed the members that with the noble cause of imparting quality education around the globe, Greenwich University has established its campus in Rose Hill, Mauritius. This will help in making Mauritius an Educational Hub for the African Continent. It is a matter of pride that it is the only Pakistani University, which is recognized by Tertiary Education Commission (TEC), Mauritius and Higher Education Commission (HEC), Pakistan. Greenwich University will replicate its quality and standards at its Mauritius Branch Campus. All the admission, and academic policies and procedures will be the same as per the main campus

a. Inauguration Ceremony and Special Convocation:

The Inauguration Ceremony of Greenwich University Pakistan Mauritius Branch Campus followed by the Special Convocation 2015, for the conferment on Honoris Causa (Doctorate Degree) on Her Excellency Dr. Ameenah Gurib Fakim, President, Republic of Mauritius, in recognition of her tremendous services in the field of research and Science, was held on Saturday, September

19, 2015 at the Greenwich University Pakistan Mauritius Branch Campus at Rose Hill.

At this occasion, a documentary on Her Excellency's life was presented to the audience. The documentary has been prepared by Department of Mass Communication and Media Studies of Greenwich University. The Event was attended by a large audience from various aspects of life.

b. Adoption of School

As a part of the Corporate Social Responsibility, Greenwich University has adopted Iqra Junior School in Mauritius. Purpose of adoption of School is to train the teachers of the School with Modern Teaching Pedagogies, offering various degree / certificate Programmes on extremely discounted fee for their qualification and skills enhancement. Enhancing curricular / co-curricular / extra-curricular activities for the students is also an essential support.

c. Donation of Books

Greenwich University has donated a large number of books to the Library of the Iqra Junior School and set up the latest technology lab.

d. Teachers Training Workshops:

Two Online International Workshops for Teachers' Training have been organized by Greenwich University for the teachers of Schools and Colleges for enhancing their skills of constructive learning and Modern Teaching Pedagogies

e. MoU with Urdu Speaking Union:

Greenwich University has signed a Memorandum of Understanding with Urdu Speaking Union (USU), Mauritius with the aim to enhance the importance of our language globally. At the signing Ceremony of the MoU the Chairman, Urdu Speaking Union, former Vice President of Mauritius, Representatives from the Higher Education Commission of Pakistan, High Commissioner of Pakistan to Mauritius along with the Greenwich University team under the Chairmanship of the Vice Chancellor were present.

f. Dinner at Greenwich University in honor of High Commissioner of Pakistan to Mauritius

A dinner in honor of His Excellency, Gen (R) Raza Muhammad, High Commissioner of Pakistan to Mauritius was held at Greenwich University on Monday, July 27, 2015 at Greenwich University Campus.

Dinner was attended by the students who were part of the Delegation of Japan Tour 2015. At this occasion a documentary depicting on the Japanese Culture and photographs of the Tour were also displayed, which was enjoyed by the audience.

Gen (R) Raza, who has recently taken the charge of High Commission of Pakistan to Mauritius appreciated Greenwich University's efforts in spreading quality higher education around the globe.

g. Dinner by the High Commissioner of Pakistan to Mauritius in Honor of Greenwich Delegation

A dinner was organized by His Excellency, Gen (R) Raza Muhammad, High Commissioner of Pakistan to Mauritius in honor of Greenwich University Delegation on September 17, 2015 at Bagatelle Mall, Mauritius.

h. Dinner by the Vice Chancellor and the Registrar at the Inauguration Ceremony / Special Convocation of Greenwich University

A dinner was organized by the Greenwich University's Vice Chancellor and the Registrar in honor of the Management and Faculty of Greenwich University of both the Campuses on September 19, 2015 at the Domainana Mauritius. Which was attended by people from various section of life and also by the Gen (R) Raza Muhammad

i. The Campus Director

The Vice Chancellor informed that the Campus was established in collaboration with the local partner in Mauritius, Mr. Ihsan Hussenbocus, who is the Campus Director as well.

j. The Partnership

The main point of partnership is that Greenwich University Main Campus will look after the academics and quality at the Campus and the local partner will look after the management and finances of the Campus.

k. Greenwich Albany Limited

A company in the name of Greenwich Albany Limited (GAL) has been formed to meet the requirements of the local Mauritian accreditation authorities. The local partner is facing financial issues of the Campus, which may be resolved through face to face discussion on his arrival at Main Campus.

l. Absence of Campus Director in Academic Council Meeting

As the Campus Director was unable to attend the meeting due to reasons best known to him, the matters related to the Greenwich University Pakistan Mauritius Branch Campus were deferred for the next meeting.

Item No. 6: Karachi Research Chair (KRC), Status and Progress Report:

Dr. Bilal Ahmed, Professor KRC/ Head of Economics & Finance Department, gave a detailed presentation on Karachi Research Chair. (Annex-C)

The Vice Chancellor showed her displeasure on the delay of launching ceremony of Karachi Research Chair and advised Dr. Bilal Ahmed, Professor KRC/ Head of Economics & Finance Department to organize the launching ceremony before December 10, 2015.

In this context, Dr. A. Q. Mughal was authorized by the Council to take any decision to avoid any delay and enable smooth launching.

Item No.7&8: Report on the Status and Progress of the Office of Research, Innovation and Commercialization (ORIC) / GRDC:

Dr. Akhlas Ahmed on behalf of Dr. Hiro Takahashi, Director ORIC presented reports about the ORIC and GRDC. (Annex-D)

The Vice Chancellor informed the members that Greenwich University has established Office of Research Innovation and Commercialization (ORIC) which has been approved by HEC. In the 2nd phase, Greenwich ORIC is striving to work hard to attain the goal of establishing strong Corporate Academia Relationships, by signing Memorandum of Understandings with various National and Multinational Firms. The purpose of signing these MoUs is to do the market oriented research with the sponsorship of the industry.

The Vice Chancellor inquired the following from Dr. Akhlas and advised that a report should be submitted to her office within a week:

- a. Status of Registered students in D1 & D2
- b. Status of Re-categorization of the Research Journals
- c. Upcoming HEC Funding Process of the Research Journals
- d. Proper time frame chart is needed for the upcoming National and International Conferences i.e. monthly, semester wise
- e. Increase of number of national / international conferences by using our local / international collaborative partners

Item No. 9: Any other item with the permission of Vice Chancellor.

The following items were discussed with permission of the Chair

a. Review on the Grading Criteria

Mr. Muhammad Muneer Khan, Manager Coordination & Assistant Registrar, made a presentation on our grading criteria vis-à-vis other universities. **(Annex-E)**

After detailed deliberation, the Council decided that our “A” grade needs to be split into two grades, namely ”A” and “A+”. The Research Professor and the Registrar were authorized by the Council to work out the exact bands of the two grades and put them into effect for future grading

b. Alumni

Ms. Maria Sami, Alumni Coordinator made a presentation on Alumni.

The members appreciated the idea of “ Who’s Who” (Alumni Directory) idea was appreciated and it was suggested that only the required information about the Alumni such as Roll Number, Name, Designation, Photograph, Emails should be included in the directory. Information like Marital Status, Current & Previous Jobs etc. should be avoided. It was further advised that the entire Directory must be available online linked with University Website.

The proposed plan to create a wall with the Partnership from the Alumni was approved by the Council.

c. QEC SAR Cycle Initiation

Dr. Shair Sultan, Director QEC, informed the Council about QEC and requested approvals of Self-Assessment Reports Cycles:

- Greenwich University QEC is registered and recognized by HEC and placed in Category X by acquiring good scoring in previous Yearly Progress Report. HEC has acknowledged the contribution of Dr. Shair Sultan through a letter.
- Dr. Sultan notified that at least 05 SARs must be submitted in upcoming YPR.
- Approval for Second Cycle of Self-Assessment Report (SAR) of Bachelor of Science in Business Administration & Master of Business Administration was requested which was granted.
- Approval of First Cycle of Self-Assessment Report (SAR) of Bachelor of Science in Economics & Finance & Master of Science in Economics & Finance was requested which was granted.
- Approval of First Cycle of Self-Assessment Report (SAR) of Bachelor of Education (B. Ed.) and Master of Education (M. Ed.) was requested which was granted.

As there was no other business, the meeting was ended with a vote of thanks to the Chair and from the Chair.